Minutes of Regular Meeting

The Board of Directors
Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, May 26, 2026, beginning with Executive Session at 6:00 PM, with the Regular Meeting at 7:00 PM via Zoom electronic meeting/held in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay
Mr. R J Diaz
Mrs. Julie Sepesy
Mr. Paul Bianchini
Mrs. Leslie Maxin
Mr. Chris Salvini
Mrs. Cynthia Gaskill

The following non-members were present:

Mr. Thomas Samosky, Superintendent
Mrs. Reneé Miller, Business Manager
Mr. Sal Bittner, Solicitor, Andrews and Price

The following community members were present:

List of all members that attended in person and via virtual session will be filed with official Board minutes

I. **Executive Session** (6:00 PM)

Executive Session was held starting at 6:00 PM. Contracts and personnel were discussed.

II. **Call to Order, Pledge of Allegiance, Roll Call**

By Whom: President McKay Time: 7:11 PM

III. **Approval of Agenda** – Regular Meeting of May 26, 2026
1st: Mr. Diaz 2nd: Mr. Salvini Motion: 7-0

Mr. Diaz made a motion, which was seconded by Mr. Salvini, to approve the agenda of the Regular Meeting of May 26, 2026. Motion passed unanimously, 7-0.

A. Mrs. Sepesy made a motion to Amend the Agenda to add item Section XI Building and Grounds, Item I as follows:

1. Action on the approval to award the bid and enter into an agreement with Fye Fencing to complete the stadium perimeter fencing for $115,250.00, per the attached quote.

Mr. Diaz seconded the motion. Motion passed unanimously 7-0.

IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

none

V. Presentation

A. Administration and Department Head Highlights

VI. Action on the approval of Minutes –

A. Regular Meeting of April 27, 2026
1st: Mr. Diaz 2nd: Mrs. Sepesy Motion: 7-0

Mr. Diaz made a motion, which was seconded by Mrs. Sepesy, to approve the minutes of the Regular Meeting of April 27, 2026. Motion passed unanimously, 7-0.

VII. Secretary's Correspondence

none

VIII. Treasurer's Actions

A. Action on the approval of Bills for Payment
1st: Mrs. Gaskill 2nd: Mrs. Sepesy Motion: 7-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Sepesy, that the Board approve the Bills for Payment. Motion passed unanimously, 7-0.

B. Action on the approval of the Treasurer's Report Account Summaries
1st: Mrs. Gaskill 2nd: Mrs. Maxin Motion: 7-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Maxin, that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 7-0.

C. Action on the approval of the Budget Control Reports
1st: Mrs. Gaskill 2nd: Mrs. Maxin Motion: 7-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Maxin, that the Board approve the Budget Control Reports. Motion passed unanimously, 7-0.

IX. Reports

A. Board Reports

Mrs. Maxin reported that the Western Area CTC board meeting was coming up. The June meeting is planned to be one week early this year.

B. Solicitor's Report

none

C. Superintendents Report

The Superintendent's Report is posted on the website and has been made part of the official minutes.

X. Personnel and Curriculum

Mrs. McKay combined Personnel and Curriculum Items X. A. through D. as a group so as to acknowledge those resigning and thank them for their dedicated service and hard work.

A. Acknowledge the resignation of Dr. Eric Lauver, High School Principal, effective June 5, 2026.

B. Acknowledge the resignation of Ms. Courtney McIntyre, paraprofessional, effective June 5, 2026.

C. Acknowledge the resignation for purpose of retirement of Mrs. Melissa Garrett, part time food service employee, effective June 4, 2026.

D. Acknowledge the resignation for purpose of retirement of Mrs. Lisa McGraw, part time food service employee, effective June 4, 2026.

E. Acknowledge the maternity leave for food service employee #2026-27-01, effective August 20, 2026 through June 4, 2027.

Mrs. McKay acknowledged the maternity leave effective August 20, 2026

through June 4, 2027.

F. Action on the approval to hire Ms. Rachael Schmac as a part-time cook, per the Fort Cherry ESPA Collective Bargaining Agreement, contingent upon the final receipt and review of any and all new hire paperwork.
1st: Mrs. Sepesy 2nd: Mrs. Maxin Motion: 7-0

Mrs. Sepesy made a motion, which was seconded by Mrs. Maxin, to approve to hire Ms. Rachael Schmac as a part-time cook, per the Fort Cherry ESPA Collective Bargaining Agreement, contingent upon the final receipt and review of any and all new hire paperwork. Motion passed unanimously, 7-0.

G. Action on the approval to hire Ms. Charlotte Harbaugh as a part-time cook, per the Fort Cherry ESPA Collective Bargaining Agreement, contingent upon the final receipt and review of any and all new hire paperwork.
1st: Mrs. Sepesy 2nd: Mr. Diaz Motion: 7-0

Mrs. Sepesy made a motion, which was seconded by Mr. Diaz, to approve to hire Ms. Charlotte Harbaugh as a part-time cook, per the Fort Cherry ESPA Collective Bargaining Agreement, contingent upon the final receipt and review of any and all new hire paperwork. Motion passed unanimously, 7-0.

H. Action on the approval of summer work hours for educational purposes from June 9 to August 19, 2026:

1. Sr High Guidance: 100
2. Jr High Guidance: 100
3. Elem Guidance: 80
4. Elem Nurse: 80
5. HS Nurse: 80
6. Elem Student Support: 80
7. ESL Teacher - 30

1st: Mr. Diaz 2nd: Mr. Salvini Motion: 7-0

Mr. Diaz made a motion, which was seconded by Mr. Salvini, to approve the summer work hours as stated for educational purposes from June 9 to August 19, 2026. Motion passed unanimously, 7-0.

I. Action on the approval of the employment of 2026 Summer District Cleaners as needed per District Administration. List is attached.
1st: Mr. Diaz 2nd: Mrs. Sepesy Motion: 7-0

Mr. Diaz made a motion, which was seconded by Mrs. Sepesy, to approve

the employment of 2026 Summer District Cleaners as needed per District Administration. Motion passed unanimously, 7-0.

J. Action on the approval of the employment of 2026 Summer Cafeteria Personnel as needed per District Administration to complete summer feeding initiatives. List is attached.
1st: Mrs. Sepesy 2nd: Mr. Diaz Motion: 7-0

Mrs. Sepesy made a motion, which was seconded by Mr. Diaz, to approve the employment of 2026 Summer Cafeteria Personnel as needed per District Administration to complete summer feeding initiatives. Motion passed unanimously, 7-0.

K. Action on the approval to purchase McGraw Hill Wonders core reading curriculum for Elementary K-6. The curriculum will be utilized for six (6) years and is being paid over a four (4) year period. The total cost is $139,260.06 with the first payment of $48,741.02 due on July 31, 2026. Remaining payments are as follows: $34,815.02 on July 31, 2027; $27,852.01 on July 31, 2028; $27,852.01 on July 31, 2029.
1st: Mrs. Maxin 2nd: Mr. Bianchini Motion: 7-0

Mrs. Maxin made a motion, which was seconded by Mr. Bianchini, to approve the purchase McGraw Hill Wonders core reading curriculum for Elementary K-6. The curriculum will be utilized for six (6) years and is being paid over a four (4) year period. The total cost is $139,260.06 with the first payment of $48,741.02 due on July 31, 2026. Remaining payments are as follows: $34,815.02 on July 31, 2027; $27,852.01 on July 31, 2028; $27,852.01 on July 31, 2029. Mr. Samosky explained that this curriculum is replacing our current out of date curriculum. Motion passed unanimously, 7-0.

L. Action on the approval of a Memorandum of Understanding between Fort Cherry School District and the Fort Cherry Education Association, PSEA/NEA to create a class sponsor for each grade 9-12 (4) at the same rate as the Student Council - Senior High. The 2026-2027 sponsorship rate will be $4,021.00.
1st: Mr. Diaz 2nd: Mrs. Gaskill Motion: 6-1

Mr. Diaz made a motion, which was seconded by Mrs. Gaskill, to approve the Memorandum of Understanding between Fort Cherry School District and the Fort Cherry Education Association, PSEA/NEA to create a class sponsor for each grade 9-12 (4) at the same rate as the Student Council - Senior High. The 2026-2027 sponsorship rate will be $4,021.00. Motion passed 6-1. Mrs. Sepesy voted in opposition.

Motion to combine Personnel and Curriculum Items X. M. through U. as a group.
1st: Mr. Diaz 2nd: Mrs. Sepesy Motion: 7-0

Mr. Diaz made the motion, which was seconded by Mrs. Sepesy to combine Personnel and Curriculum Items X. M. through U. as a group. Motion passed unanimously, 7-0.

Motion to approve the previously combined Personnel and Curriculum Items X. M. through U. as a group.
1st: Mr. Diaz 2nd: Mr. Salvini Motion: 7-0

Mr. Diaz made the motion, which was seconded by Mr. Salvini to approve the previously combined Personnel and Curriculum Items X. M. through U. as a group. Motion passed unanimously, 7-0.

M. Action on the approval of the following curriculum change: Senior Seminar Grade 12 to replace Sports Literature and Film. Course includes the Senior Project and focuses on equipping students with the reading, writing, speaking, and technological skills necessary for success in their next steps.

N. Action on the approval of the following curriculum change: adding Entrepreneurship for Grades 9-12. Course is being developed from Junior Achievement resources and will be a full-year business education program incorporating entrepreneurship with business and accounting.

O. Action on the approval of the following curriculum change: adding AP Business and Personal Finance. This full-year course will incorporate business practices with personal finance. New curriculum will be developed and a new textbook will be adopted as recommended by the college board.

P. Action on the approval of the following curriculum change: adding 2D Art. This one semester course will aim to develop artistic confidence, expand student knowledge of 2D art making, and further develop their creative problem solving skills. New curriculum will be developed.

Q. Action on the approval of the following curriculum change: adding 3D Art. This one semester course will allow students to start to develop an artistic identity, explore 3d art making, and further develop their creative problem solving skills. Curriculum will be an extension of the 2D art course.

R. Action on the approval of the following curriculum change: adding Humanities Grades 11-12. This one semester course will allow students to study the intellectual and artistic highlights of Western culture including

philosophy/logic, ethics and fine arts. New curriculum will be developed.

S. Action on the approval of the following curriculum change: adding Geography Grade 8. This one quarter course will include map skills, an exploration of different regions of the world, and a review of global issues related to geography. New curriculum will be developed.

T. Action on the approval of the following curriculum change: adding Family & Consumer Science 7/ Family & Consumer Science 8. This one quarter course is an often-requested elective that will focus on foods, nutrition, and cooking. New curriculum will be developed.

U. Action on the approval of the following curriculum change: adding Technology Education 8. This one quarter course will reopen the Innovation Lab and will focus on problem solving through project based learning. New curriculum will be developed.

V. Action on the approval for the District to cover the cost of College Level Examination Program (CLEP) exams for the Spanish and German foreign language classes. Passing scores on the CLEP exam are accepted by numerous universities for college credit.
1st: Mrs. Sepesy 2nd: Mr. Salvini Motion: 7-0

Mrs. Sepesy made a motion, which was seconded by Mrs. Salvini, to approve the District to cover the cost of College Level Examination Program (CLEP) exams for the Spanish and German foreign language classes. Passing scores on the CLEP exam are accepted by numerous universities for college credit. Motion passed unanimously, 7-0

XI. Buildings and Grounds

Motion to combine Building and Grounds Items XI. A. through H. as a group.
1st: Mr. Diaz 2nd: Mr. Bianchini Motion: 7-0

Mr. Diaz made the motion, which was seconded by Mr. Bianchini to combine Building and Grounds Items XI. A. through H. as a group. Motion passed unanimously, 7-0.

Motion to approve the previously combined Building and Grounds Items XI. A. through H. as a group.
1st: Mr. Diaz 2nd: Mrs. Sepesy Motion XI. B-H: 7-0
Item XI. A. 6-0-1

Mr. Diaz made the motion, which was seconded by Mrs. Sepesy to approve the previously combined Building and Grounds Items XI. A.

through H. as a group. Motion passed unanimously, 7-0 with the exception of Item A. which passed with a 6-0-1 vote with Mr. Salvini abstaining due to personal conflict. Abstention paperwork on file with the Board documents.

A. Action on the approval to award the bid and enter into an agreement with Better Call Sal Painting and Pressure Washing to complete interior painting on the High School and Elementary Schools for $91,000.00, per the attached quote. Paint is not included in the quote and will be purchased by the District as needed for completion.

B. Action on the approval to purchase various cameras for on-campus security from Siemans Industry, Inc. for $37,229.43 per the attached quote. Cameras will be purchased through PCCD funding and were recommended by Jr/Sr High School Administration and Police. CoStar # 040-E23-236

C. Action on the approval to purchase twelve (12) security radios from A. V. Lauttamus Communications, Inc. for $6,838.37 per the attached quote.

D. Action on the approval to purchase thirty (30) elementary art room stools from P.E.M.Co. for $7,730.00 per the attached quote. CoStars # 035-E24-221

E. Action on the approval to purchase electrified panic hardware from Johnson Controls Fire Protection LP for the High School and Elementary School front entrance doors for $22,619.00, per the attached quote. CoStar # 008-145

F. Action on the approval to complete the High School Gym floor repair through All American Athletics for $29,995.00 per the attached quote. CoStars # 014-E23-317

G. Action on the approval to pay Eichenlaub Co. $8,357.00 to move the bleachers in preparation, and following, the High School gym floor repairs, per the attached quote.

H. Action on the approval to enter into a preventative maintenance agreement with All American Athletics for the school gymnasiums per the attached quote. The High School completion price is $3,750.00 and the Elementary price is $2,200.00. CoStars # 014-E23-317.

I. Action on the approval to award the bid and enter into an agreement with Fye Fencing to complete the stadium perimeter fencing for $115,250.00, per the attached quote.
1st: Mrs. Sepesy 2nd: Mr. Bianchini Motion: 7-0

Mrs. Sepesy made a motion, which was seconded by Mr. Bianchini, to approve to award the bid and enter into an agreement with Fye Fencing to complete the stadium perimeter fencing for $115,250.00, per the attached quote. Motion passed unanimously, 7-0.

XII. Transportation

none

XIII. Finance

A. Action on the approval of the Proposed Final Budget for the 2026-2027 school year with expenditures of $23,972,787 and a millage rate of 16.952.
1st: Mrs. Sepesy 2nd: Mrs. Gaskill Motion: 7-0

Mrs. Sepesy made a motion, which was seconded by Mrs. Gaskill, to approve the Proposed Final Budget for the 2026-2027 school year with expenditures of $23,972,787 and a millage rate of 16.952. Motion passed unanimously, 7-0.

B. Action on the approval of Resolution #9-2026-05-26 to authorize Andrews and Price to file real estate tax appeals for the 2027 Tax Year.
1st: Mr. Diaz 2nd: Mr. Salvini Motion: 7-0

Mr. Diaz made a motion, which was seconded by Mr. Salvini, to approve Resolution #9-2026-05-26 to authorize Andrews and Price to file real estate tax appeals for the 2027 Tax Year. Motion passed unanimously, 7-0.

C. Action on the approval of Resolution #10-2026-05-26 which authorizes Fort Cherry School District to enter into consortium contracts for the purchase of electric supply at a potential cost savings with IU electric consortium pricing.
1st: Mrs. Sepesy 2nd: Mr. Bianchini Motion: 7-0

Mrs. Sepesy made a motion, which was seconded by Mr. Bianchini, to approve Resolution #10-2026-05-26 which authorizes Fort Cherry School District to enter into consortium contracts for the purchase of electric supply at a potential cost savings with IU electric consortium pricing. Motion passed unanimously, 7-0.

XIV. Technology

Motion to combine Technology Items XIV. A. through E. as a group.
1st: Mr. Diaz 2nd: Mr. Salvini Motion: 7-0

Mr. Diaz made the motion, which was seconded by Mr. Salvini to combine Technology Items XIV. A. through E. as a group. Motion passed unanimously, 7-0.

Motion to approve the previously combined Technology Items XIV. A. through E. as a group.
1st: Mrs. Maxin 2nd: Mrs. Sepesy Motion: 7-0

Mrs. Maxin made the motion, which was seconded by Mrs. Sepesy to approve the previously combined Technology Items XIV. A. through E. as a group. Motion passed unanimously, 7-0.

A. Action on the approval of a one year service contract renewal between Fort Cherry School District and Frontline Education for the 2026-2027 school year for $10,917.05, per the attached quote. Service contract covers absence management and time & attendance. This will replace the previously approved (April 27, 2026) service contract with Red Rover for the same service.

B. Action on the approval of a 3-year agreement for ID Management for computer logins at a total cost of $4574.26 per the attached quote.

C. Action on the approval for the renewal of the electronic signature program for documents at a cost of $1,176.00 for one year per the attached quote.

D. Action on the approval for Sapphire K-12, Inc. to extract and configure a behavior data report for LinkIt software per the attached quote of $1,125.00.

E. Action on the approval of a one (1) year agreement with Magic School AI for $5,579.00 and is effective July 1, 2026 - June 30, 2027. This trial one year agreement is being paid for by funds secured through the Washington County Community Foundation Range Resources School District Enrichment Fund Grant.

XV. Athletics

A. Action on the approval to hire Mr. Zachary Skrabski as the Assistant Varsity Boys' and Girls' Track coach contingent on the final receipt and review of any and all paperwork.

1st: Mr. Diaz 2nd: Mrs. Sepesy Motion: 7-0

Mr. Diaz made the motion, which was seconded by Mrs. Sepesy to hire Mr. Zachary Skrabski as the Assistant Varsity Boys' and Girls' Track coach contingent on the final receipt and review of any and all paperwork. Motion passed unanimously, 7-0.

XVI. Activities

none

XVII. Policy

none

XVIII. Miscellaneous

A. Action on the approval of Cherry Valley Smiles, Dr. Sarah Ogburn, DMD, as District Dentist for the 2026-2027 school year.
1st: Mrs. Sepesy 2nd: Mr. Salvini Motion: 7-0

Mrs. Sepesy made a motion, which was seconded by Mr. Salvini, to approve Cherry Valley Smiles, Dr. Sarah Ogburn, DMD, as District Dentist for the 2026-2027 school year. Motion passed unanimously,7-0.

B. Action on the approval of Washington Hospital Family Medicine Residency, Dr. Donald Ours, DO as District Physician for the 2026-2027 school year.
1st: Mr. Diaz 2nd: Mrs. Gaskill Motion: 7-0

Mr. Diaz made a motion, which was seconded by Mrs. Gaskill to approve Washington Hospital Family Medicine Residency, Dr. Donald Ours, DO as District Physician for the 2026-2027 school year. Motion passed unanimously,7-0.

C. Action on the approval to add a Staff Work day to the Fort Cherry School District 2025-2026 school calendar on June 8, 2026 to make up for the day of school missed due to a power outage on March 31, 2026. The amended calendar is attached.
1st: Mrs. Gaskill 2nd: Mr. Salvini Motion: 6-1

Mrs. Gaskill made a motion, which was seconded by Mr. Salvinil, to approve to add a Staff Work day to the Fort Cherry School District 2025-2026 school calendar on June 8, 2026 to make up for the day of school missed due to a power outage on March 31, 2026. The amended calendar is attached. Motion passed 6-1. Mrs. Maxin voted in opposition.

D. Action on the approval of granting School Board Members and Administrators the ability to attend seminars/conferences during the 2026-2027 school year, at a cost not to exceed $1,000.00 per conference without prior approval, such amount to include all costs associated with the event.
1st: Mrs. Maxin 2nd: Mr. Diaz Motion: 7-0

Mrs. Maxin made a motion, which was seconded by Mr. Diaz, to approve granting School Board Members and Administrators the ability to attend seminars/conferences during the 2026-2027 school year, at a cost not to exceed $1,000.00 per conference without prior approval, such amount to include all costs associated with the event. Motion passed unanimously, 7-0.

E. Action on the approval of a one year meal service agreement with Blueprints for the 2026-2027 school year.
1st: Mr. Diaz 2nd: Mrs. Gaskill Motion: 7-0

Mr. Diaz made a motion, which was seconded by Mrs. Gaskill to approve a one year meal service agreement with Blueprints for the 2026-2027 school year. Motion passed unanimously, 7-0.

F. Action on the approval of a lease agreement with Blueprints Early Learning Programming as the Lessee and Fort Cherry School District as the Lessor effective July 1, 2026 until June 30, 2027 for $9,000.00 per month.
1st: Mrs. Sepesy 2nd: Mr. Salvini Motion: 7-0

Mrs. Sepesy made a motion, which was seconded by Mr. Salvini to approve a lease agreement with Blueprints Early Learning Programming as the Lessee and Fort Cherry School District as the Lessor effective July 1, 2026 until June 30, 2027 for $9,000.00 per month. Motion passed unanimously, 7-0.

G. Action on the approval of the appointment of two (2) voting delegates for the PSBA Delegate Assembly, 2026. The Delegate Assembly meets in person on Saturday, November 7, 2026 at Cumberland Valley School District.
1st: Mrs. Maxin 2nd: Mr. Salvini Motion: 7-0

Mrs. Maxin made a motion, which was seconded by Mr. Salvini to approve the appointment of two (2) voting delegates for the PSBA Delegate Assembly, 2026. The Delegate Assembly meets in person on Saturday, November 7, 2026 at Cumberland Valley School District. The Board

appointed Mrs. Maxin and Mr. Diaz to attend in person. Motion passed unanimously, 7-0.

H. Action on the approval to adopt the 2026-2027 Intermediate Unit 1 LEA Policies, Procedures and Use of Funds. By doing so, Fort Cherry is agreeing to implement and monitor said policies with in our District.
1st: Mr. Diaz 2nd: Mr. Salvini Motion: 7-0

Mr. Diaz made a motion, which was seconded by Mr. Salvini to approve to adopt the 2026-2027 Intermediate Unit 1 LEA Policies, Procedures and Use of Funds. By doing so, Fort Cherry is agreeing to implement and monitor said policies with in our District. Motion passed unanimously,7-0.

Motion to combine Miscellaneous Items XVIII. I. through O. as a group.
1st: Mr. Diaz 2nd: Mr. Bianchini Motion: 7-0

Mr. Diaz made the motion, which was seconded by Mr. Bianchini to combine Miscellaneous Items XVIII. I. through O. as a group. Motion passed unanimously, 7-0.

Motion to approve the previously combined Miscellaneous Items XVIII. I. through O. as a group.
1st: Mr. Diaz 2nd: Mr. Salvini Motion: 7-0

Mr. Diaz made the motion, which was seconded by Mr. Salvini to approve the previously combined Miscellaneous Items XVIII. O. through I. as a group. Motion passed unanimously, 7-0.

I. Action on the approval of the 2026-2027 IU1 Educational Services Agreement as attached.

J. Action on the approval of the 2026-2027 ACCESS Reimbursement Service Agreement between Fort Cherry School District and the Intermediate Unit 1 for Administrative Support as needed, per the attached.

K. Action on the approval of the 2026-2027 ACCESS Reimbursement Service Agreement between Fort Cherry School District and the Intermediate Unit 1 for IU1 based staff as needed, per the attached.

L. Action on the approval of the Alternative Education for Disruptive Youth (AEDY) Educational Services Agreement between Fort Cherry School District and Intermediate Unit 1 for the 2026–2027 school year as attached.

M. Action on the approval of the Curriculum Services Agreement between Fort Cherry School District and Intermediate Unit 1 for Professional Development services in the 2026–2027 school year as attached.

N. Action on the approval of the Outpatient Memorandum of Understanding between Fort Cherry School District and Intermediate Unit 1 in the 2026–2027 school year as attached.

O. Action on the approval of the Partial Hospitalization Program Services Agreement between Fort Cherry School District and Intermediate Unit 1 for the 2026–2027 school year as attached.

XIX. Public Comment
(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

none

XX. Executive Session

none

XXI. Adjournment
1st: Mrs. Maxin 2nd: Mr. Diaz Motion: 7-0

Mrs. Maxin made a motion, which was seconded by Mr. Diaz, that the Board approve the adjournment of the Regular Meeting of May 26, 2026. Motion passed, 7-0, and the meeting adjourned at 7:46 PM.

Jodi McKay
Mrs. Jodi McKay, Board President

Mrs. Pam Staley, Board Secretary